



Minutes – NPS Board Meeting
Date: September 15, 2016
12 St. Andrew's Pl., St. John's, 7:00 pm.

1.) In attendance: Jack, Jim, Pam. Phone-in: Emily, Cindy Regrets: Korrine

2.) Minutes of last meeting: Minutes of July 11 and August 19th meetings were presented for review.

3.) Adoption of Minutes: Motion to adopt minutes. **Moved by Jim, Pam seconded. Carried**

4.) Business Arising: Jack and Pam will review AGM draft minutes sent by Sarah. Jack discussed with Harrison Verge the outcome of the complaint brought to the Council by Mr. Verge.

5.) Adoption of Agenda: Moved by Pam, seconded by Cindy. Carried

6.) Standing Reports:

President's Report: There was a lot of work done by Council members (In particular Jack) to insure current and previous members of NPS were notified of the importance of renewing their memberships in order to participate in the upcoming election. We now are utilizing **Mailchimp** as a means to distribute emails which will allow us to track them and indicate delivery and who opens them. We are in the process of finalizing a voters list of members in good standing for the upcoming election. This list will be ratified at the October meeting. Cle and Jack met with Minister Steve Crocker and his staff to ask for stronger involvement and support from government for NPS and the pony. Funding for Executive Director/Registrar and office space were discussed. Briefing notes provided to the minister before the meeting will be distributed to Council. A liaison group was proposed between NPS and government officials. Jack followed up with a letter of thanks and was very encouraged by the positive tone of the meeting. (letter to be circulated to Council). With so many positive things in the pipeline it is very important that NPS encourage good people to run for council.

Treasurer's report: Pam moves that Jack Harris replace Sarah as signing officer on the bank account. Cindy seconded. Carried

Pam moves that we pay the invoice for consulting services on registration procedures but hold back 10% until the preliminary report has been reviewed and consultations are completed. Emily seconded. Carried

Registry Report: Blank applications are still a problem. Cindy requests that Pam be given access code for online registry panel. Jack to ask Mark to change code and provide Pam with access. Cindy is waiting on certificates which should arrive tomorrow. A batch of registrations and transfers will be in the mail asap.

Cindy will amend report and add additional registrations that came in today and distribute to council. Cindy provided a list of pending registrations and transfers.

Membership report: There were no new members since August 31, 2016. Jack and Pam will continue to finalize the voters list ensuring all family memberships have a second name and all email addresses are current. We will need two lists – one with permission to distribute, one for the election chair.

7.) Fall Election – Jack will speak with potential election chair to confirm. Council will get call for nominations out well ahead of October 15 as required by the constitution. Nominations close by October 31st.

Pam moves Election Committee to be Jack and Cle. Cindy seconded. Carried

8.) Facebook – defer to next meeting as Korrine is unavailable.

9.) DNA Legacy Grant: Pam & Cindy to review DNA legacy grant and get posted on website ASAP. Pam to speak to Mark about putting on website. Jack to send a note to members that the program will end when the funds have all been disbursed.

10.) Newsletter: Ask Korrine to assist in producing newsletter.

Adjournment 8:55pm